

### Corporate Governance | Program outline (3.5hours)

Topic	Objective
Purpose of the session Intro ACHG presenter and attendees	Establish experience of attendees and areas of interest
Subject overview Key learning objectives Format of presentations and group work	Set the scene Encourage participants to ask questions Ensure areas of interest are addressed
What is governance? What does it mean in the context of Victorian public healthcare	Define governance Review governance in health context Discuss the accountability framework and basic functions of the board
What are the principles of good corporate governance health sector boards: <ul style="list-style-type: none"> <li>• The health service accountability framework</li> <li>• The key roles of the board including strategy, finance, risk, compliance and the governance of service quality</li> <li>• Board structure</li> <li>• Individual roles and responsibilities</li> <li>• Board processes</li> <li>• Strategy vs. operations</li> <li>• Board decision making and behaviour</li> </ul>	Identify and explore the key structures of corporate governance and a well-functioning board
<i>Group activity</i> Participants consider their own organisation and the structures in place	Consider the practical application of governance principles to board functioning
Governance and the health board	Review the role of the board in the Victorian health system Identify the performance requirements of the board and the key roles of the chair and CEO
<i>Small group activity</i> Board case studies Small groups 3-4 discussing key problem scenarios	Practical discussion on the role of the board in supporting the management of the health service
'Targeting Zero' governance recommendations for boards	Review the implications of the 'Targeting Zero' report for boards

## Clinical Governance | Training program outline (3.5 hours)

<b>Topic</b>	<b>Objective</b>
Purpose of the session Intro ACHG presenter and attendees	Establish experience of attendees and areas of interest
Subject overview Key learning objectives Format of presentations and group work	Set the scene Encourage participants to ask questions Ensure areas of interest are addressed
What is clinical governance? What is the difference between clinical and corporate governance? What does it mean in the context of Victorian public healthcare? Signs of clinical governance failure	Define clinical governance Clarify the DHHS expectations for health services in relation to clinical governance Describe what poor clinical governance in a health setting looks like
The Victorian clinical governance framework: <ul style="list-style-type: none"> <li>• Leadership and culture</li> <li>• Consumer partnerships</li> <li>• Workforce</li> <li>• Risk management</li> <li>• Clinical practice</li> </ul>	Examine the domains of clinical governance and how these apply in a healthcare setting
How does your organisation perform? <i>Group activity</i>	Consider the practical application of clinical governance in health Opportunity for participants to reflect on and share personal experiences of clinical governance processes
Key elements of a good clinical governance system	Discuss a mechanism to systematically apply the domains of clinical governance at an organisational level
<i>Group activity</i> Review of clinical case scenarios relevant to the health setting and considering the clinical governance requirements and role of the board	Practical discussion on the application of clinical governance and the role of the board
What are the board responsibilities in clinical governance? What are the CEO responsibilities? What should a clinical governance committee look like?	Identify the accountabilities of board and CEO Discuss the practical requirements of committee structures